

Servicing the Dynamic Lifestyle

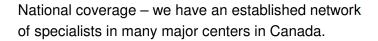
# **SUMMARY OF SERVICES**



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### Features of our Service

CUSTOMIZED EXPERT ASSISTANCE FOR ALL YOUR NEEDS



Consultants work in clients' best interests; they are not realtors; they use multiple sources when researching properties.

One-on-one personalized service to determine individual needs.

Contact with clients is established prior to arrival, whenever possible, to proactively determine needs.

Detailed personalized assistance and information provided for health insurance, driver's license, social insurance number and any other provincial or federal requirements, as well as all settling in needs.

Provide a minimum of 3 referrals for services or until client is satisfied.

Transferee decides level of our involvement.

Flexible pricing and package options.

Full service package – service provided for a period of 6 months.

Provide feedback process to ensure service standards are maintained.

Our consultants accept NO REFERRAL FEES.

Team of consultants.



## LOCATIONS SERVICED





NATIONWIDE



# SERVICES

### **Area Orientations**

- Familiarize client with areas requested, make suggestions based on client lifestyle, budget etc.
- Ensure the client has a clear picture of what is available to suit his/her lifestyle and at what price.

Typical Duration of City Orientation: 1 Day

### Rental Searches

- Assist with finding accommodation based on the needs of the transferee
- Research private listings, property managers, and enlist the assistance of a real estate agent, should it be required based on the budget
- Provide a value-added service that allows the transferee to be comfortable in making an informed decision about the home they choose to rent.
- Assist with lease negotiation.
   Typical Duration of Rental Search: 1-2 Days

## **Temporary Accommodations**

 Assist with locating and securing fully furnished suites, condominiums or houses for short-term or temporary accommodations.

Typical Duration of Temporary Accommodation: 1-2 Days

## Departure Packages

- · Assist with lease termination
- Post move out inspection of property providing documentation of services to be performed, responsibilities outlined for services.
- Close out of utilities
- Change of Address for specific accounts
- Close out of any other services based on client needs Typical Duration of Departure Package: 1-2 Days

## Settling In Services

#### Social Insurance Number\*

- Explain purpose
- Procedure, documentation and location
- Accompany, if desired, or take documentation to HRDC Office so client can minimize time away from work

#### Health Insurance\*

- Explain purpose and eligibility
- Application procedure and documentation
- Procedures for payment

#### Driver's License\*

- Application procedure, tests involved, restrictions
- Provide copy of Driver's Handbook for theory test
- Book appointment for road test
- Location and documentation required
- Accompany if desired

#### Vehicle Registration\*

- Assist with procedure for registering a vehicle from the U.S.
- Provide information on documentation, requirements for plates
- Accompany if desired

#### Banking & Credit Cards\*

- Overview of banking system
- Assist with setting up bank accounts, set up appointments, and provide contacts
- Accompany if desired
- Advise on documentation in absence of Social Insurance Number
- Advise on credit situation and contacts if there is no credit rating in Canada

\*Government services: Typical

Duration: 1 Day



#### Schooling

- Research schools, set up appointments, both private and public
- Research any special requirements based on children's needs
- Accompany to appointments if desired

#### Daycares or Preschools

 Research programs that suit specific children's needs, based on proximity to home, scheduling etc.

#### Utilities

- Set up telephone, hydro, water set up appointments; prepare for occupancy
- Provide television options, set up appointments
- Research internet providers provide client all options and recommendations

#### Insurance

- Provide options to enable relocating client to obtain most competitive rate
- Explain various insurance plans car, house, tenant etc.

#### Car Lease or Purchase

 Research car dealers – provide options and alternatives to address leasing and buying challenges due to lack of credit rating in Canada

#### Health Care

- Research available doctors and dentists based on special requirements, doctors accepting new patients, doctors close to home or work, specialists
- Explain procedures for medical visits, emergency wards, walk in clinics, local hospitals, specialists

#### Recreation

- Find appropriate facilities for fitness, clubs etc. based on specifications
- Determine and find appropriate programs for family such as swimming, dancing, skating, riding etc.

#### Household Requirements

- Find contractors based on what is needed in the home (ie painters, general contractors)
- Find services such as lawn care and landscaping, cleaning services, pool services etc.
- Advise of community recycle and garbage procedure etc.

This partial list represents the most commonly requested services, but we excel in catering to our clients' special and unique requirements.

Typical Duration of Settling In: 1-4 Days

### **Our Affiliates**

### **Welcomehome Executive Residences**

At Welcomehome Executive Residences our main goal is to provide the best in furnished accommodations for Relocating Professionals, their families, Business of Leisure Travelers, and for suddenly displaced families. Currently our properties are located in Sarnia and Waterloo. Welcomehome Executive Residences offers a stylish alternative to hotel stays and expenses. Our fully furnished and serviced units provide you with the comfort and luxury you deserve, and we work tirelessly to make you feel settled and right at home. With our personalized check-in and initial stocking of groceries, our professionally furnished and decorated units are designed with our clients' needs and comforts in mind. We aim to be the new standard in furnished accommodations and accept nothing less than our clients' complete satisfaction.

### **Welcomehome Lifestyles**

We organize, run errands, transport and generally help where help is needed. Welcomehome Lifestyles is a premium concierge and errand service deeply experienced in providing a high level of customer service, especially during periods of significant stress. Our goal is to bring new ease and comfort to people's everyday existence. We want to simplify your life, taking over unwanted tasks, giving you back your time. Our portfolio includes a wide range of concierge services and a tried and true network of supplies. We specialize in household management, concierge & errand services, seniors assistant, organizers, moving and put-away services, vacation services. virtual assistants. event planning, decorators/designers, and efficiency packages.





# **OUR MISSION**

Our goal is to provide our clients with personalized service to assist them in navigating the details of life. From the point of establishing themselves in a new community, to ensuring their most individual needs are met, our company will work with our clients to make it a stress free and enjoyable experience. Our primary objective is to build our reputation as the best in providing services to relocating individuals and families in their new communities.

"Nothing gives you peace of mind when relocating as much as trusted professionals dedicated entirely to helping you!" – Judy McDougall, President

# **CONTACT US**

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